

**SHAWNEE COUNTY, KANSAS**  
**Position Description**  
**Intermittent Seasonal Park Maintenance - Aquatics**

**POSITION CONTROL NUMBER:** Various

**FLSA STATUS:** N

**POSITION DESCRIPTION**

Performs basic facility, aquatic park maintenance repairs and improvements, aquatic facility mowing and weed eating and assists with projects. Assists with pool chemicals, cleaning debris from spray pads, and clean-up of vandalism and graffiti. Duties include basic grounds maintenance and improvements. Performs other duties as assigned. This position is supervised by the Park Maintenance Leadworker under general supervision of the Aquatics Supervisor.

This position is an Intermittent seasonal, non-benefits eligible position. Intermittent seasonal positions are limited to working only the parks season (March to November) and may not exceed 1,100 hours of work in the season. Intermittent positions may be ended prior to that without cause at Management's discretion.

**WORK PERFORMED.**

**70% General Maintenance.** Duties include mowing grass; operating a weed eater; water chemistry, basic aquatic facility maintenance, and general construction projects.

**20% Customer Service.** Provides customer service by responding to requests from the general public, providing information, and directing customers to appropriate individuals.

**10% Other Duties as Assigned.**

**KNOWLEDGE, ABILITIES AND SKILLS**

**Knowledge of:**

- Microsoft Office
- Google Chrome
- Pool operation and maintenance
- Water Chemistry

**Ability to:**

- Establish and maintain effective working relationships with other employees and the public.
- Make simple arithmetical calculations.
- Think critically and analyze data.
- Use computer software programs.
- Communicate effectively, both orally and in writing, using the English language.
- Interpret and apply Federal, State and County laws, resolutions, rules and regulations.
- Follow oral and written instruction.

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- Operate various office equipment.
- Handle cash and make change.

#### Skill in:

- The use of tools for maintenance and repair work.

## PHYSICAL REQUIREMENTS

**N**-Never    **O**-Occasional (1%-33%)    **F**-Frequent (34%-66%)    **C**-Continuous (67%-100%)

	N	O	F	C		N	O	F	C		N	O	F	C
<b>HANDS</b>					<b>BODY/TRUNK</b>					<b>OTHER</b>				
Reaching			X		Sitting			X		Driving			X	
Pushing/Pulling	X				Bending			X		High Elevation	X			
Climbing	X				Reaching			X		Unprotected Heights	X			
Throwing	X				Lifting-50 lbs.			X		Around Moving Machinery		X		
<b>ARMS</b>					Carrying			X		Driving Automotive Equipment		X		
Reaching			X		Jumping			X		Exposure to Dust, Gases and Fumes		X		
Lifting-50 lbs.	X				Twisting			X		Cramped Body Position	X			
Pushing/Pulling	X				Squatting			X		Sustained Positions	X			
Carrying			X		Turning			X		Noise Levels (Excessive)	X			
Throwing	X			<b>LEGS/FEET</b>						Electrical Hazards	X			
<b>EYES</b>					Walking			X		Slippery Surfaces	X			
Near Vision			X		Standing			X		Work Above Ground	X			
Far Vision			X		Sitting			X		Work Below Ground	X			
Color Vision			X		Carrying			X		Irregular Surfaces	X			
<b>VOICE</b>					Climbing			X		Moving Objects		X		
Talking			X		Jumping			X		In High Volume Traffic		X		
<b>EARS</b>					Turning			X		Exposure to Marked Changes in Temperature and Humidity				
Hearing			X		Lifting-50 lbs.			X				X		

## EQUIPMENT USED

Hand Tools	Jack Hammer	Lawn Mower
Power Tools	Computer	
Chain saw	Weed Eater	

## MINIMUM QUALIFICATIONS

High School Diploma or GED Certificate.

Eighteen (18) years of age.

Valid Driver's License and able to operate a County-owned vehicle (HR-2013-2).

HR-2013-2: Driving record that shows: No misdemeanor or felony convictions for traffic/vehicular offenses (DUI, vehicular homicide, reckless driving, hit and run, etc.) on the driving record that are less than five (5) years old; No more than two (2) at fault or

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chargeable accidents on their driving record that are less than five (5) years old; No more than two (2) traffic infractions (speeding, failure to yield right of way, etc.) that are less than one (1) year old.

#### **SPECIAL REQUIREMENTS**

Required to lift fifty (50) pounds.

May be required to work weekends.

Required to pass a pre-employment physical and drug screen and review of driving record.

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This Position Description is not designed to list all tasks and responsibilities of this position. Shawnee County reserves the right to revise or change job duties as the need may arise. This Position Description does not constitute a written or implied contract of employment.

I have read and understand the duties and requirements for this position.

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Employee's Signature / Printed Name

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Date

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Administering Supervisor's Signature / Printed Name

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Date

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Appointing Authority's Signature / Printed Name

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Date

Created: 9/19

Revision History: 02/21