SHAWNEE COUNTY, KANSAS
Position Description
Park Maintenance Technician

Position Control Numbers: **PR1051A, PR1199, PR1200, PR1201** **FLSA Status:** **N**

POSITION DESCRIPTION

Under general supervision, this position performs responsible maintenance and care of the park system and its contents. Performs other duties as required. This position serves as a member of the Park Division under the direction of the Park District Manager.

WORK PERFORMED

60% **Craft Skill:** Performs and demonstrates a full range of methods and techniques used to maintain parks, natural resources, trails, turf, gardens, amenities, and other outdoor elements.

30% **Operating Equipment:** Operates a variety of equipment in maintenance and repair. Requires knowledge and experience in working in a wide variety of the skilled crafts including plumbing, electrical, welding, concrete, carpentry, heating/cooling, and painting.

10% **Record Keeping.** Responsible for record keeping in Cartegraph relative to specifics of any work performed on job sites.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge of:
- General construction procedures including electrical, plumbing, masonry, and carpentry work.
- Preventative maintenance techniques.
- The care and maintenance of trees, shrubs, flowers, plants and grass.
- Safety hazards and precautions.

Ability to:
- Recognize signs of unhealthy trees, plants and grasses.
- Operate motorized vehicles including lawnmowers, boats, backhoes, dump trucks and other powered equipment.
- Understand and carry out written and verbal instructions.
- Establish and maintain effective working relationships with employees, supervisors and the public.
- Communicate effectively, both orally and in writing, using the English language.

Skill in:
- The use of basic math to calculate mixes and measurements.
- The use of measurements including length, time, area and other geometrical formulas.
- The safe use of tools and equipment.

PHYSICAL REQUIREMENTS

N-Never **O**-Occasional (1%-33%) **F**-Frequent (34%-66%) **C**-Continuous (67%-100%)

	N	O	F	C		N	O	F	C		N	O	F	C
HANDS					**BODY/TRUNK**					**OTHER**				
Reaching			X		Sitting		X			Driving			X	
Pushing/Pulling			X		Bending			X		High Elevation		X		
Climbing		X			Reaching			X		Unprotected Heights	X			
Throwing		X			Lifting-50 lbs.		X			Around Moving Machinery			X	
ARMS					Carrying			X		Driving Automotive Equipment			X	
Reaching			X		Jumping	X				Exposure to Dust, Gases and Fumes		X		
Lifting-50 lbs.		X			Twisting			X		Cramped Body Position		X		
Pushing/Pulling			X		Squatting			X		Sustained Positions		X		
Carrying			X		Turning			X		Noise Levels (Excessive)		X		
Throwing		X			**LEGS/FEET**					Electrical Hazards	X			
EYES					Walking			X		Slippery Surfaces		X		
Near Vision			X		Standing				X	Work Above Ground		X		
Far Vision		X			Sitting			X		Work Below Ground		X		
Color Vision			X		Carrying			X		Irregular Surfaces			X	
VOICE					Climbing		X			Moving Objects			X	
Talking			X		Jumping	X				In High Volume Traffic		X		
EARS					Turning			X		Exposure to Marked Changes in				
Hearing			X		Lifting-50 lbs.		X			Temperature and Humidity				X

EQUIPMENT USED

Handtools	Lawn Mower	Automobiles	Personal Computer
Tiller	Pole Trimmer	Chainsaws	Printer
Tractor	Backhoe	Trencher	
Weedeater	Loader	Radio	

MINIMUM QUALIFICATIONS

- High School Diploma or GED Certificate.
- Eighteen (18) years of age.
- Three (3) years' experience in park maintenance, construction or agriculture, including some building trade experience **OR** two (2) years working in Public Works and or Parks and Recreation. Vocational training from an accredited vocational school or college classes from an accredited college or university in a closely related field may be substituted for the required experience.
- Valid Driver's License and eligible to operate a County-owned vehicle (HR-2013-2).
- Driving record that shows: No misdemeanor or felony convictions for traffic/vehicular offenses (DUI, vehicular homicide, reckless driving, hit and run, etc.) on the driving record that are less than five (5) years old; No more than two (2) at fault or chargeable

accidents on their driving record that are less than five (5) years old; No more than two (2) traffic infractions (speeding, failure to yield right of way, etc.) that are less than one (1) year old.

PREFERRED QUALIFICATIONS

- Three (3) years' experience in park maintenance, horticulture, forestry or agriculture including experience with land management Vocational training from an accredited vocational school or college classes from an accredited college or university in a closely related field may be substituted for the required experience.

SPECIAL REQUIREMENTS

- Required to pass pre-employment/periodic physicals/drug screens and a review of driving record.
- Required to lift fifty (50) pounds.
- Required to work some weekends.

This Position Description is not designed to list all tasks and responsibilities of this position. Shawnee County reserves the right to revise or change job duties as the need may arise. This Position Description does not constitute a written or implied contract of employment.

I have read and understand the duties and requirements for this position.

_____	_____
Employee's Signature / Printed Name	Date
_____	_____
Administering Supervisor's Signature / Printed Name	Date
_____	_____
Appointing Authority's Signature / Printed Name	Date

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